

Expression of Interest for the position of Assistant Creative Director for Southern Stars 2022.

An expression of interest addressing the selection criteria, of no more than two A4 pages in length should be submitted to Sharon Buikstra at southern.stars@det.nsw.edu.au by Friday 4 March 2022 at 4.00 pm

Role Description:

Assist the Creative Director during rehearsals and performances:

- Assist in the creative elements of the show
- Adhere to the budget approved for the production
- Assist to liaise with the Executive Producer and Operations Manager regarding all creative elements of the show and provide advice re technical aspects of the production
- Assist to oversee vocal components in conjunction with the Vocal Director, Musical Director and Choral Director.
- Assist to oversee dance components in conjunction with the Dance Director.
- Assist to oversee drama components in conjunction with the Drama Director.
- Assist to oversee the involvement of the choir in conjunction with the Choral Director.
- Assist with the manage additional creative elements of the production not under the supervision of other members of the team (eg. the Circus and Marching Band).
- Assist with liaising with the Design Director and Design Team re colouring the production and developing costume designs which are in keeping with the creative vision of the production.
- Assist to liaise with the external production team in collaboration with the executive Producer and Operations Manager re the technical requirements of the production.
- Assist the Creative Director to liaise with the Lighting Designer regarding the overall lighting design for the production
- Assist in the coordination of the creation of screen content for the production together with when and how these will be used throughout the performance.
- Assist with the Musical Director and Vocal Director to create the Audio Plot Book for the production.
- Assist the Creative Director in producing reports for Management Committee meetings.

Essential Criteria:

- Teaching qualifications and/or recent school or performance-based experience.
- Demonstrated understanding of large scale productions and expertise in one or more of areas of the production.
- Excellent interpersonal, communication and organisational skills.
- Demonstrated willingness to work collaboratively with the Southern Stars Team.
- Willingness to attend Management Meetings when requested.
- Demonstrated capacity to adhere to the approved budget for the show.
- Ability to work outside regular school hours and attend creative and production team. meetings, auditions, weekend rehearsals, mass rehearsals and show week as required.

Expressions of interest must be endorsed by the applicant's current principal.

Please complete the EOI application attached which includes the name and contact details of two referees, one of whom is your current supervisor.

For further information contact Sharon Buikstra on the above email or on 0419 402033